

## Appendix 1

### SCHEDULE OF APPLICATIONS FOR THE USE OF THE CITY HALL AND THE PROVISION OF HOSPITALITY

Organisation / Body	Event / Date – Number of Delegates / Guests	Request	Comments	Recommendation
Regional Regulatory Peptide Laboratory	International Regulatory Peptide and Neuroendocrine Tumour Symposium 6 <sup>th</sup> September, 2010  Approximately 400 attending	The use of the City Hall and the provision of hospitality in the form of a pre-dinner drinks reception.	It is estimated that 400 delegates will be staying in accommodation in Belfast and the conference will take place within the city.  This event would contribute to the Council's Key Theme of 'City Leadership – Strong, Fair, Together'.	The use of the City Hall and the provision of a pre-dinner drinks reception in the form of wine and soft drinks.  Approximate cost £1,600
Institute of Chartered Secretaries and Administrators	75 <sup>th</sup> Anniversary Dinner 14 <sup>th</sup> November, 2009  Approximately 120 attending	The use of the City Hall and the provision of hospitality in the form of a pre-dinner drinks reception.	This event seeks to celebrate the 75 <sup>th</sup> Anniversary of the Institute of Chartered Secretaries and Administrators and to acknowledge its contribution to the general life and well-being of the city.  This event would contribute to the Council's Key Theme of 'City Leadership – Strong, Fair, Together'.	The use of the City Hall and the provision of a pre-dinner drinks reception in the form of wine and soft drinks.  Approximate cost £480
Chartered Institute of Building	175 <sup>th</sup> Anniversary Dinner 19 <sup>th</sup> February, 2010  Approximately 250 attending	The use of the City Hall and the provision of hospitality in the form of a pre-dinner drinks reception.	This event seeks to celebrate the 175 <sup>th</sup> Anniversary of the Chartered Institute of Building and to acknowledge its contribution to the general life and well-being of the city.  This event would contribute to the Council's Key Theme of 'City Leadership – Strong, Fair, Together'.	The use of the City Hall and the provision of a pre-dinner drinks reception in the form of wine and soft drinks.  Approximate cost £1,000

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